

TO: Branch/State Finance VP and Presidents
FROM: AAUW Finance Department
SUBJECT: **IRS REVOCATION LETTER**

April 2, 2013

The Internal Revenue Service (IRS) has started mailing out revocation notices to 501(c)(4) tax-exempt organizations who have missed filing their Form 990-N for a period of three consecutive years (**example: 2007-2009, 2008-2010, 2009-2011**).

The IRS is now being strict with 501c4 subordinates who have any lapse in the filing of their Form 990-N.

As a result, AAUW is actively reviewing all of our subordinates' Form 990-N filing. We can only vouch for states/branches that opted-in to the Form 990-N filing service that we provide. If states/branches opted-out, we have no way of knowing that the Form 990-N was actually filed.

If your state/branch received the revocation letter from the IRS, please send a copy of it by email to allfinance@aauw.org, by mail to: AAUW, Inc., Attn: Finance Department, 1111 16th St., NW, Washington, DC 20036 or by fax to: (202) 833-1112.

If the revocation is legitimate you will need to complete a form 1024 along with a fee and submit this to the IRS for exemption reinstatement. Please visit the IRS website at: www.irs.gov and type the keywords "form 1024" in the Search field which will direct you to the page needed for more information.

This is a very tedious process, so please be patient and allow us time to review and work with the IRS for a resolution. As AAUW hears back from the IRS we will give updates by email to those subordinates (states/branches) on a case by case basis.

If you have any questions, please direct those to the Finance mailbox at: allfinance@aauw.org we will research your inquiries and respond within 24-48 hours.

Thank you
AAUW Finance Department