

We are resending this because, due to a glitch, about 400 branch and state leaders did not receive the earlier version. Additionally this version has two corrections. The AAUW Fund Luncheon in the South is Sunday, October 18th. Also the last link in the Membership article is now correct.

August 2015

You have received this monthly eNewsletter because you are serving your branch or the state organization in a leadership role. **Thank you for everything you do!** This is the first edition for this year. Please share all or any part of this newsletter with your members and others especially any new branch leaders.

GOVERNANCE

National AAUW Board Chair, Patricia Fae Ho, sent all branch presidents a memo on August 10 about mandatory bylaws amendments. BEFORE YOU BEGIN TO WORK ON THIS, please wait to hear from the state governance committee that we've updated the model branch bylaws with these requirements. This will make your job much easier! We anticipate having it ready for you by September. If you have any questions about this, feel free to contact me.

Sandy Kirkpatrick, Governance Committee Chair — skirkpatrick@aauw-ca.org

SPEECH TREK

I would like to introduce myself. I am the new Speech Trek Coordinator. Our founder, Donna Erickson, had to step down because of her husband's health issues. I am not new to Speech Trek since I was the project manager for several years when the contest began, and have been a super-sized Cheerleader since then.

You will be hearing from me in the months to come, and if I can be of any assistance to your branch is planning a Speech Trek competition, please do not hesitate to contact me atiambasque@gmail.com. The new Toolkit will be available on the website (aauw-ca.org) by the end of August.

Cathy Foxhoven, Speech Trek Coordinator, cfoxhoven@aauw-ca.org

LOCAL ARRANGEMENT'S CHAIR - CONVENTION 2016

Not only will I be haunting you as Speech Trek Coordinator, you will also be hearing from me often in regards to Convention 2016, April 15-17th at the San Mateo Marriott. I will be looking for volunteers, not only from AAUW-CA North, but also from AAUW-CA South. We NEED your help to make this a very successful convention.

Cathy Foxhoven, Local Arrangements Chair for the AAUW CA Convention 2016,cfoxhoven@aauw-ca.org

ATTENTION TREASURERS

State Financial Report was due on 7/31/2015. We thank all branches that have already submitted their report. If your branch has not yet done so, please complete the form **HERE** and email to **office@aauw-ca.org** or mail to AAUW California, 1331 Garden Highway, Sacramento, CA 95883

Group Federal Tax Exemption AAUW National is again offering to file the required electronic IRS Tax Form 990-N (e-Postcard) for 501 (c)(4) branches and states with <u>annual gross receipts of \$50K or less</u> and <u>with fiscal year July 1 thru June 30, 2015</u>. To utilize this service, complete the Group Tax Exemption Annual form in the Member Services Database (MSD) by October 30, 2015. States and branches that either hold a 501 (c)(3) status and/or with receipts greater than \$50K, must file directly with the IRS (<u>www.irs.gov</u>) using forms 990EZ or 990.

LOG IN TO THE AAUW WEBSITE AND ACCESS THE MSD

Go to: www.aauw.org

- 1. Login at the top of the page to the left of the join button.
- 2. Enter your Member ID and the Password if you've already created it, then click login.
- * Never had a password? Create an account
- · Forgot your password? Reset and change it.

For help, call 800/326-2289, M-F, 10-5, ET or Email: eonline-help@aauw.org.

After logging in, scroll down the homepage and click <u>Member Services Database (MSD)</u> or type MSD in the search box at the top of the page and choose the first search result.

3. Click the ENTER THE MSD button, then click ENTER MEMBER SERVICES DATABASE.

COMPLETE THE GROUP EXEMPTION FORM FOR FY15

- 1. In the MSD, click the menu option BRANCH EXEMPTION ANNUAL FORM (for States, select STATE EXEMPTION ANNUAL FORM).
- 2. Enter your EIN/Federal Tax ID located in the middle of the page and answer YES or NO to filing questions within the form.

Don't know your EIN/Federal Tax ID? Click the BRANCH STATUS menu option for number on file. If unavailable, contact your bank for the EIN/Federal Tax ID associated with your AAUW bank account.

COMPLETION OF THE ABOVE DOES NOT ELIMINATE THE REQUIREMENT TO FILE A STATE RETURN!

CA Franchise Tax Board Forms 199. This is California's form 990. National cannot do this for you, so each branch must file its own. This form has been required for all branches since 2011. Like the 990N, your total gross receipts must be \$50,000 or less to file electronically. Otherwise, your branch must complete a Form 199. Information about these forms may be found atwww.ftb.ca.gov

Pat Ferrer, CFO, cfo@aauw-ca.org

MEMBERSHIP--Coming to a Mailbox Near You

Membership Vice Presidents should be on the lookout for the **Leadership Essentials** mailing from National which is scheduled to be mailed on August 26. The packet will include essential information for MVPs along with membership brochures. The Leadership Essentials section of

the website will be updated on an ongoing basis, and updates to the MVP (Membership Vice Presidents) section **HERE** are coming shortly. New MVPs will find the Branch MVP position description **HERE** very helpful.

The AAUW California website <u>HERE</u> offers even more helpful information for Membership VPs. Be sure to look at all the tabs: Value for AAUW, California Dues, Support for Membership VPs, Dues and Fees Schedule and College and University Partners.

The Membership Team was hard at work during the July Leadership Day. You can expect to be contacted by your Membership Team Ambassador in the coming months. We have some great recruitment and retention ideas to share with you. To find your branch's MVP Ambassador click HERE

Kathy Andreini, kandreini@aauw-ca.org and Ginny Hatfield - Membership Co-Chairs,

LEADERSHIP DEVELOPMENT

The Leadership Development Committee is looking forward to another vibrant year of leader training skills development and branch support via workshops and the Leader on Loan (LOL) program. Co-Chairs Susan Negrete and Sandi Gabe, with committee members Dawn Johnson and Maria Ashla are a team focused on providing new material for the AAUW CA Convention in San Mateo next year, along with two Leadership Development Days in southern California in the February-March 2016 timeframe. Stay tuned for date announcements as these important state events are finalized!

Susan Negrete, snegrete@aauw-ca.org & Sandi Gabe, Leadership Development Co-Chairs

AAUW FUNDS

Please join us on either **Sunday, October 18** at the Irvine Marriott Hotel or **Sunday, October 25** at the Crow Canyon Country Club in Danville as we meet and hear 2015-2016 Fellowship and Grant recipients speak at the AAUW CA Fund luncheons. More information will be in the upcoming California Perspective.

When planning designation of your branch donations, please consider the unfinished California endowments which you can view by clicking (HERE).

Sharon Westafer, Director, Chair, AAUW CA Fund Committee, swestafer@aauw-ca.org

COLLEGES AND UNIVERSITIES COMMITTEE

We now have three members involved in Colleges and Universities (C/U), Dale Satake (Northern California), Peggy Jaffe (Southern California), and Tina Byrne (Southern California). We have exciting plans to help all your branches recruit, retain, and communicate with California colleges and universities; first we need some information from you. Have you appointed a C/U Chair(s) in your branch? We need to update our list of branch chairs and would greatly appreciate you sending us the name, email and phone of this year's chair(s). When you appoint a branch C/U Chair, we have someone to share marketing materials and ideas from other branches. So, find that member interested in working with colleges and universities and send us her information attina.byrne@sbcglobal.net and she will become part of the AAUW-CA C/U Network.

Dale Satake (Northern California), Peggy Jaffe (Southern California), and Tina Byrne (Southern California), Colleges and Universities (C/U)

COME ONE, COME ALL AND STAND UP FOR TITLE IX

On Sunday, September 6, 2015, AAUW CA will be highlighted as a Community Partner at the LA Sparks Women's National Professional Basketball (WNBA) game to be held at The Staples Center. The team will host AAUW members, friends and other guests that purchase tickets through the AAUW CA promotion at a pre-game reception in the Lexus Room at 12:30. This will be a fabulous arena to market AAUW to those who support the LA Sparks and Title IX. It is also a fundraiser for AAUW CA to send a woman to the 2016 NCCWSL Conference. This is a great activity for branch members to invite their local high schools, colleges and university basketball coaches and teams to attend with us as we all Stand Up for Title IX. Local dignitaries and celebrities who support Title IX should also be invited. In 2013, the Victor Valley Branch brought both high school and community college basketball teams to the reception and the game; so the challenge is on for other branches in Southern California to do the same this year! There will be speakers from the LA Sparks at the AAUW CA reception and you'll want to be there!

Don't miss this great opportunity for AAUW CA to publically Stand Up for Title IX! Let's fill The Staples Center on September 6 with hundreds of AAUW members and Title IX Supporters! The ticket order form is available on the Title IX Page at aauw-ca.org or email me.

Alicia Hetman, AAUW CA Title IX Representative, ahetman@aauw-ca.org **Lynne Batchelor,** Program Chair, lbatchelor@aauw-ca.org

TECH TREK 2015

I would like to extend a big thank-you to all AAUW members who participated in the Tech Trek process this year. That includes any member who served as staff, worked on the branch level to select girls, or who donated money to send campers. We have just completed another fantastic year with our ten Tech Trek camps, serving over 800 girls!

We have three new Camp Directors taking over next year in the South: Nicole Simmons, a long-time teacher at the UCSB camps, will be taking over directoriship of the Whittier camp; Toni Lopez, with help from Cynthia Martinez and Chris Ingalls, will take over the UCSD camp.; and Sylvia Fath will be flying solo next year as Director of the UC Irvine camp. Please let them know if you are willing to help out at the camps next year! Welcome ladies, and thank you for stepping up!

We will also be working on the transition of the California Tech Trek camps to National. One camp Director from each camp will be traveling to DC for a meeting in September. We look forward to this transition, and hope to make it as seamless as possible for those of you who support the camps.

Linda Stinebaugh, State Project Coordinator, AAUW California Tech Trek

COMMUNICATIONS COMMITTEE

We are working hard to make all distributions easier to access and less problematic. The email communications are a top priority, revamping and updating the information on the website and getting information to you in a timely manner. If you have suggestions; want to be on the communications committee; or just want to say hi, please contact me at darthur@aauw-ca.org

Deanna Arthur, Communication Chair, darthur@aauw-ca.org

Message sent to Group(s): BranchLeadership, State AAUW California http://www.aauw-ca.org

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